

## QUEEN ELIZABETH (KENSINGTON) BRANCH K.C.L.A.

### **MINUTES of the 82<sup>nd</sup> Branch REUNION and ANNUAL GENERAL MEETING held on Saturday 18<sup>th</sup> October 2003 at 11.00am in the QEC and CHELSEA ROOMS in the FRANKLIN-WILKINS BUILDING at KING'S COLLEGE LONDON**

#### **1. Apologies**

Apologies had been received had been received from Elizabeth P Young, Elizabeth Peskett, Sue Sarsfield, Linzey Coles (KCLA), Sally and Ed Henderson, Ann Ashworth, Ann Savage, Freda Patton, Margaret Mitchell (nee Hill), Duncan Steele, Mary Estelle (nee Wilmot), Shirley Taylor and Sue Holly. Ann Ashworth would be interested in a Reunion for the year 1979-1980.

#### **2. Minutes**

Due to an oversight on the Chair's part, copies of the minutes of last year's AGM (held on 19th October 2002) were not available for circulation. However, using the only printed copy available on the day, he summarised what had taken place and the meeting agreed these with no amendments.

#### **3. Matters arising**

There were none apart from items listed on the Agenda.

#### **4. Correspondence**

The Chair said he had had an e-mail from the Evening Standard following the advertising of the flats in the 'old' QEC building in Campden Hill Road asking about the history of the site. As the article had to be done quickly he had provided a summary. He had also drawn their attention to Neville Marsh's book which covers the story of QEC up until 1985. (Copies were available at the meeting at a cost of £5.)

A message of goodwill had also been received from Moaz Nanjuwany, a former Chair of the Association.

#### **5. Chair's Report**

He drew the attention of the meeting to his report in Envoy which he hoped most people had received. Envoy is now available by e-mail. He asked that members' e-mail addresses should be sent to Henry Embling, the Membership Secretary.

He referred to the original QEC painting which had been stolen from the QEC Room. It had been suggested that one of the two remaining prints might be framed to replace it.

Although the finances of the Branch are fairly healthy at present, the money accumulated over the years was gradually being used. No subscriptions had been collected for many years. There are no plans to re-introduce a charge but it may be necessary to request donations. (*see additional comments under items 8 and 11 below.*)

The Chair said that the main thing he wanted to do was to thank the members of the Committee and others who had helped to keep things running over the past year. He said he hoped those already involved would carry on but new blood was always welcome. There were three Committee meetings over the past year which had been held on Wednesday evenings for a couple of hours. Those holding specific posts and others interested attended. The Chair emphasised that anyone is welcome. The specific posts are a Membership Secretary, (Henry Embling); a Minutes Secretary, (Ann Browning); a Treasurer,

(Audrey Stubbs); and an Editor of Envoy, (Lyn Embling). Thanks to Henry a list of interested people and those who have paid a subscription in the past has been compiled. Lyn has masterminded the redesign and production of Envoy. An innovation has been the launch of a QEC website – [www.qeca.org.uk](http://www.qeca.org.uk) thanks to Gary Thomas. The Chair also thanked Mavis Everett who has been Auditor for many years; and Pat Cox and Jean Atkins, who have been involved with the Association for many, many years, for their advice over the past year. Helen Huckvale, Hilary Phillips and Mike Barker had also contributed.

## **6. Treasurer's Report and presentation of Accounts.**

A balance sheet was circulated. The Treasurer summarised it and pointed out that no expenses for Envoy were included. Expenditure for this would show in next year's balance sheet. There were no questions. The report was accepted.

Proposed:- Pat Jolley      Seconded:- Hilary Phillips

## **7. KCLA Report**

The report was presented by Rebecca Williams from the Alumni and Development Office. A copy of her report is available.

## **8. Constitution**

Copies of the proposed new Constitution had been circulated to the Committee and copies were available to the meeting (*see attached*). The Chair explained that the purpose of the Association is to provide a point of contact for past staff and students. However, it is necessary to have a Constitution to outline how the Association should function because it holds sums of money in savings accounts and investments. Linzey Coles had provided suggestions for trimming the Constitution without compromising its validity. The Chair summarised the revisions as follows:-

Items 1 (Name) and 3 (Governance) are unchanged.

Items 2 (Aims and Objects) and 4 (Membership):- The revised statements reflect the situation now that there is no longer a separate QEC Campus.

Item 5 (Subscription):- Sections (a) – (e) have been deleted. The final sentence has been retained except for the word 'all' before 'members' to enable a subscription to be considered, should this become necessary. The word 'all' before members has been omitted as some members have paid a life subscription.

Item 6 (Executive Committee):- Section (b) has been changed to reflect the currently agreed duties of the Minutes Secretary. Section (f) – re Decade Representatives has been deleted together with the reference to this in the following sentence. The minimum term of office has been reduced to one year.

Item 7 (President) has been deleted.

Item 8 is now item 7 and item 9 is now item 8.

Re item 8 (AGM):- In the second paragraph, the words 'but shall not be held later than twelve months since the previous meeting' has been deleted, as has the list of agenda items. Members' business can now be brought to the attention of any member of the Executive, not just the Secretary.

Item 10 (Elections) has been deleted.

Item 11 (Constitution) is now item 10 and is unchanged.

Item 12 (Accounts) is now item 11 and is unchanged.

It was pointed out that KCHSS should be added to 2(b) as some former students were never on the Kensington Campus.

The meeting agreed to accept the new Constitution.

Proposed:- Freda Cowell      Seconded:- Jean Atkins.

## **9. Envoy**

Contributions are always welcome – anecdotes/ pictures of people, places, and 'things'. Please send any items to Lyn and Henry Embling. Lyn said she would like to borrow the photos brought to the meeting

and invited anyone who was willing to lend their copies to speak to her after the meeting. She will scan them onto her computer and they can then be used for the website or in Envoy.

## **9. Committee issues**

The Chair said that when he took over the job last year there had been an 18 month gap in activities. He had agreed to be Chair for one year and would now like to stand down. The job involves chairing three Executive Meetings and the AGM. Previous Chairs have attended the KCLA meetings as the branch representative but another member/attendee of the Committee could do this. There were no proposals/volunteers. It is hoped that someone will come forward before, or at, the next Executive Meeting on 3rd December.

The Minutes Secretary would also like to stand down. Ann first offered to help on the Committee in 1998. Helen Huckvale agreed to take on this job. (There were no other proposals or volunteers.)

The other officers of the Committee will continue and Gary will continue to be in charge of the web site.

## **9. Any Other Business**

It was suggested that donations be invited when notifications for the AGM are sent out and/or at the meeting. The meeting agreed that this was a good idea and might avoid the need for reinstating subscriptions.

Pat Cox suggested holding a 50<sup>th</sup> anniversary Reunion for those who graduated in 1954 sometime next year. She asked that anyone who is interested should contact her via the QEC website or her e-mail: [pataneric@waitrose.com](mailto:pataneric@waitrose.com).

## **9. Date of next meeting**

It was proposed that this take place on Saturday, 16<sup>th</sup> October 2004.

## **Vote of Thanks**

Henry Embling proposed a vote of thanks to the Chair.

The meeting closed at 15:15hrs

*Before lunch members had enjoyed a talk by Howard Dalton (1962-1965 Microbiology) in which he traced his interesting and varied career. He is currently the Chief Scientific Adviser at DEFRA. A report will be published in the next edition of Envoy.*